

AUTHORITY TO BILL

Effective April 1, 2021, Vector Airport Systems (“Vector”) will assume the operation, billing, and collection of landing fees on behalf of the San Bernardino International Airport.

Vector is an automated system that aggregates aircraft operations data and applies that to any applicable landing fees for the airport. The San Bernardino International Airport Authority Board approved Vector to bill and collect landing fees at a rate of \$1.00 per 1,000 lbs. MLW for all aircraft over (and including) 12,500 lbs. MLW per the current adopted SBIAA Fee Schedule.

Vector will be mailing or emailing a monthly invoice after the conclusion of each month. If you have concerns about who should receive the invoice, please contact Vector. Vector offers a self-service portal (<https://payment.planepass.com/>) or convenient online bill paying.

Vector’s self-service portal allows operators to:

- Process Credit Card payments (3% processing fee; Amex, MasterCard, Visa, and Discover)
- View account history,
- Request copies of invoices via email or download invoices to Excel,
- Enroll in electronic invoicing, and
- Update contact information (billing address, phone number, and email address only. For additional changes please contact Vector directly).

For non-credit card payments, Vector also offers the following:

- **Checks:** Checks can be mailed to the remittance address shown in the upper left corner of your invoice and MUST include the Invoice Number or Operator ID. Please make sure your payment is mailed to the airport payment address shown on your invoice since Vector handles the billing for multiple airports.
- **ACH/Wire Payments:** Please email billing@vector-us.com to get banking details. Remittance information should also be sent to this email address.

Please contact Vector directly for payment and/or billing inquiries.

888-588-0028 or by email at billing@vector-us.com
Monday through Friday 9am EST to 5pm EST

Vector’s offices are closed most federal holidays, the Friday after Thanksgiving, and the afternoon of Christmas Eve.